



Gentleman Golf Club By-Laws & Local Rules

1. CLUB NAME

- a. The Club shall be called "Gentleman Golf Club"

2. OBJECTIVE

- a. The objectives of the Club shall be to play and promote the game of golf, and to organise social activities for the enjoyment of members and their families.
- b. The club shall be a non-profit organisation in so far as members are concerned, and no profits shall be distributed to members, except for reimbursement of out-of-pocket expenses or reasonable payment for services rendered.

3. INTERPRETATION

- a. In these rules, unless there be something in the subject or context inconsistent therewith:
- b. "The Club" mean the above mentioned Club.
- c. "The Rules" mean the Rules of the Club in force for the time being.
- d. "The Committee" mean the elected members of the Gentleman Golf Club General Committee as constituted in accordance with the current Club By-Laws.

4. MEMBERSHIP

- a. The number of members of the Club shall be at the discretion of the current Committee but shall not exceed 45 playing members at any time.
- b. Appointment of new members will be at the discretion of the full Club Committee.
- c. The current Handicapper needs to be notified of approved new members and current members prior to the commencement of a new golf year.
- d. All rights to hold office speak and vote at meetings shall be held and exercised exclusively by financial "members", or at the committee's discretion.
- e. All members must be given a copy of the club Rules and By-Laws.
- f. Membership of the club will be forfeited by a member if they remain un-financial after the closing date set by the current committee in each year.
- g. The Gentleman Golf Club Membership year commences every 1st of January.

5. VISITORS

- a. Prospective members may be placed on a waiting list pending any vacancies which may occur. New members will only be accepted at the start of each year. A new member can not apply for membership unless they have received a club handicap.
- b. They must play 3 games to receive a club handicap. This also provides the club with the chance to assess whether the person will fit in with our club's culture and can maintain a reasonable standard of play.

- c. All visitors must be invited by a member.
- d. Members are entitled to bring a visitor/s on any given day with the following qualifications:
- e. Visitors have to be at least 18 years of age, except for children of members who have to be at least 16 years of age.
- f. On restricted courses visitors can only play when members have not filled the vacant positions.
- g. A member who brings a visitor/s shall play with that visitor.

6. MANAGEMENT OF THE CLUB

- a. The Management of the Club shall be vested in a General Committee which shall consist of a Chairman, Secretary, Treasurer and a Social Committee, all of whom shall be elected at the Annual General Meeting of members.
- b. No member may hold more than one position on the elected Committee.
- c. In the event of the club being dissolved or ceasing to operate, the General Committee shall disburse the remaining funds of the Club as may be determined by the financial members at a Special Meeting to wind up the affairs of the Club.
- d. Former members of the club shall not have any claims on any of the remaining funds.

7. FINANCIAL YEAR

- a. The financial year of the club shall commence on the first day of January and shall close on the thirty-first day of December next following.

8. RATES OF SUBSCRIPTION

- a. The annual membership fee shall be determined by the Committee at the Annual General Meeting in each year.

9. ANNUAL GENERAL MEETINGS

- a. The Annual General Meeting of the Club shall be held as soon as possible after the presentation night.
- b. The Secretary to give all financial members fourteen (14) days notice of the meeting.
- c. Nominations of Chairman, Secretary, Treasurer and a Social Committee shall be received by the current Chairman and/or Secretary prior to the meeting.
- d. Nominations may be taken from the floor on the night and forthwith elected by secret ballot or a show of hands.
- e. The Annual Report, Balance Sheet and Statement of Accounts will be approved by the committee and published in the first newsletter of the year.

10. COMMITTEE MEETINGS

- a. The committee must meet at least 3 times in each year at such place and such times as the committee may determine.
- b. A quorum at all General Committee Meetings shall consist of (3) members personally present and entitled to vote.

11. RULES OF DEBATE

- a. Resolutions at any meeting shall be decided by a majority.
- b. In the case of votes being equal, the Chairman shall have a second or casting vote.

12. GOLF RULES/BEHAVIOUR & ETIQUETTE

- a. The SUB COMMITTEE shall be comprised of the Club's elected Executive
- b. The Committee's role is to adjudicate on serious breaches of Golf rules, golf etiquette and the behaviour of members and their guests.
- c. This Committee shall:-
- d. Be unbiased
- e. Be familiar with the Golf club's policies, by-laws and procedures outlined in this document.
- f. Act fairly and not be afraid to seek advice on any matter about which they are unsure.
- g. Have consideration and respect for all parties to a hearing including witnesses.
- h. Members, who are to be subject to a hearing from this Committee, will be made aware of the nature of the complaint and provided at least fourteen (14) days notice to respond to the complaint.

- i. Members have the right to put their case in writing, or in person, at the hearing.
- j. This Committee will at the hearing be:-
- k. Presented the evidence concerning the complaint.
- l. Hear/receive any testimony from the member themselves
- m. Hear/receive any other testimony from other interested parties.
- n. This Committee shall consider anonymous or un-attributed opinions inadmissible as evidence.
- o. This Committee's decision will be forwarded to the member, in writing, within seven (7) days after the conclusion of the meeting
- p. All members will have a single right of appeal to this Committee's decision.
- q. This appeal shall be heard by the full Committee of Gentleman Golf Club
- r. The full committee decision shall be final, with no further correspondence allowable.

13. COMMITTEE ROLES

CHAIRMAN

- a. To co-ordinate the committee.
- b. Present to the winners on the day.
- c. Attend all meetings
- d. Maintaining the current Gentleman Golf Club handicap system.
- e. Organise the cards on game day.
- f. Determine the format for each playing round.
- g. Determine end of year award recipients.

SECRETARY

- a. Book the courses and fine tune the course program for each current year.
- b. Determine the number of players, and carts, for each game and communicate this with the Golf Club and Gentlemen Golf Club Committee.
- c. He shall convene and attend all meetings of the Committee, taking minutes of the business transacted, record and disperse to the Committee for verification.
- d. He shall keep the list of names and addresses of members and dates of their admission to the Club.

TREASURER

- a. Collect the monies on game day.
- b. Pay the Golf Club and obtain receipt
- c. Bank all monies in an approved financial institution account.
- d. Maintain a record of revenue and expenses.
- e. Produce an annual statement for inclusion in the first newsletter of the year.

SOCIAL COMMITTEE

- a. Produce the monthly newsletter
- b. Organise social functions.
- c. Organise the annual Presentation function
- d. Ensure the provision of the refreshments at our social days..

COMMITTEE MEMBERS

- a. To coordinate the annual trip
- b. To book accommodation and golf courses
- c. Select teams and appoint yearly Captains/Vice Captains
- d. Determine the number of players and carts for each game
- f. Collect and disperse all monies as required

14. ANNUAL PRESENTATION DAY

- a. The Annual Presentation Day shall be held on a date decided by the committee.
- b. To be eligible for major trophies on the Annual Presentation Day members must have played at least ten (10) club games plus the final Championship Day.

15. CLUB CHAMPIONSHIP

- a. To be eligible for the Club Championship Trophy, members must have played at least ten (10) games during the year plus the final Championship round.

16. GENTLEMAN GOLF CLUB LOCAL RULES

Out of bounds

- a. If a player hits a ball out of bounds they should hit another ball from the same spot and add one penalty shot.
- b. If a player, after hitting his shot finds that the ball has gone out of bounds they can hit from the spot where the ball went out of bounds and add a two shot penalty, rather than return to the spot where they hit the original ball.

Lost Ball

- c. If a player loses his ball and it is not considered to have gone out of bounds another ball should be dropped in the area where the ball was expected to be. If the ball is lost because it has gone in the water another ball should be dropped a metre from where the ball entered the water, and not nearer the hole.
- d. In all situations where the ball is lost, and not out of bound, a one shot penalty is incurred.

Preferred Lies

- e. Gentleman Golf Club allows a club length radius in fairways only - not in the rough - play it as it lies on the unmown sections of the course.

Golf Attire

- f. Members shall wear their current club shirt. If a member turns up without a current club shirt they will incur a 2 stroke penalty off their handicap before the game commences.

17. Golf Etiquette

- a. Before playing a stroke always makes sure that no player is in your line of play or in the path of your swing.
- b. Don't move, talk, or create a disturbance while another player is preparing for or hitting a shot.
- c. Never stand behind the hole or another person's ball.
- d. Don't play a shot until the players ahead are out of range.
- e. The player that is farthest from the hole always plays first - please do not play another shot if there are players behind you.
- f. You are allowed 5 minutes to search for a ball. If in this time you can't find the ball it is deemed to be lost.
- g. Leave the putting green immediately you have finished the hole and mark your score card on the next tee.
- h. Always rake the bunkers smooth before you leave.
- i. Always repair any pitch marks on the green with a pitch mark repair tool or a golf tee.
- j. Take care when replacing the flag stick as greens are easily damaged.

18. Slow Play –

- a. You need to keep in touch with the group in front of you - not behind you.
- b. Whilst we are all patently aware of our own (and others) short comings, there are ways to speed things up a bit.
- c. Be ready to hit when it is your turn.
- d. Limit practice swings
- e. Take a couple of clubs with you to your ball when leaving your bag or cart.
- f. Consider all options as you approach your ball to make decisions quickly.
- g. Watch all balls until they stop rolling to avoid lengthy searches - Use a fixed object as a reference point.
- h. All players should go directly to their own ball and play when ready and in turn.
- i. If you do fall behind, please make an effort to catch up as quickly as possible.
- j. Continue putting until holed out unless standing on someone's putting line - if they don't care - keep going.
- k. The lowest Handicapper in each group is responsible for keeping up with the group in front of them.

19. Privacy Statement

- a. Gentleman Golf Club is subject to the provisions of the Privacy Act 1988.
- b. The Act contains ten National Privacy Principles that set standards for the handling of personal information.
- c. Gentleman Golf Club has a commitment to privacy and the safeguarding of member's personal information.
- d. Any personal information provided by Members to Gentleman Golf Club (for example, name, address, date of birth and contact details), will be protected.
- e. You have the right to access and correct any of your personal information that the club holds about you.
- f. Gentleman Golf Club will not disclose your personal information to any other organization or person unless there is a legal requirement or authority to do so.

Member Name:

Date:

Signature:

Chairman:

Date:

Signature: